



# **COMMUNITY SAFETY PARTNERSHIP TASK GROUP**

**Tuesday, 9th July, 2013**

**6.30 pm**

**Town Hall**

Publication date: 1 July 2013

# AGENDA

**1. ELECTION OF CHAIR**

To elect a Chair for the remainder of the municipal year.

**2. APOLOGIES FOR ABSENCE**

**3. DISCLOSURE OF INTERESTS**

**4. MINUTES**

To submit for signature the minutes of the meeting on 31 January 2013.

*(All minutes are available on the Council's website.)*

**5. COMMUNITY SAFETY PARTNERSHIP**

The Community Safety Partnership's Operational Leads have been invited to the meeting. They will cover the following topics for the Task Group:

- A introduction to the work of the CSP
- A review of the performance of the CSP in 2012/13
- Priorities for the CSP in 2013/14

**6. UPDATE ON COMMUNITY SAFETY ENGAGEMENT WORK (Pages 1 - 26)**

This report updates the Task Group on ongoing work since the last meeting.

**7. WORK PROGRAMME (Pages 27 - 30)**

The Task Group to discuss areas they would like to review in 2013/14. The rolling work programme, which includes suggestions made at previous meetings, is attached for discussion.

The action list, which covers the Task Group's earlier work, is also attached. The Task Group is asked to review the list and make any recommendations for action.

**8. DATE OF NEXT MEETING**

30 September 2013

## PART A

**Report to:** Community Safety Partnership Task Group  
**Date of meeting:** 9 July 2013  
**Report of:** Committee and Scrutiny Support Officer  
**Title:** Update on Community Safety Engagement Work

### 1.0 SUMMARY

1.1 This report updates the Task Group on the surveys which are being undertaken as a result of a scrutiny suggestion made to the Community Safety Partnership Task Group in 2012/13.

### 2.0 RECOMMENDATIONS

2.1 That the Task Group notes the update on the ongoing work.

**Contact Officer:**

For further information on this report please contact: Jodie Kloss, Committee and Scrutiny Support Officer  
telephone extension: 8376 email: [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk)

**Report approved by:** Head of Democracy and Governance

### 3.0 BACKGROUND

3.1 At the meeting of the Task Group on 31 January 2013 the Task Group considered scrutiny suggestions by Members for the Community Safety Partnership Task Group. One of the suggestions, made by Councillor Meerabux, related to how community groups engaged on community safety issues.

- 3.2 The Task Group agreed that they wished to circulate three questionnaires covering the areas in Councillor Meerabux's suggestion. These were:
- One to residents' associations and community groups (and vulnerable groups in particular). Attached to the report at appendix 1.
  - One to the Police, attached to the report at appendix 2.
  - One to councillors, attached to the report at appendix 3.

#### **4.0 UPDATE**

- 4.1 Following the meeting, officers have drawn up these questionnaires in consultation with the Partnerships and Performance Section Head, the Community Safety Manager and the Safer Neighbourhoods Police Inspector. Developing the questionnaires and preparing the distribution has been quite a lengthy process and the deadline for responses has been set for 26 July 2013.
- 4.2 Once replies have been received, a summary report will be produced in time for the next meeting of the Community Safety Partnership Task Group.

#### **5.0 IMPLICATIONS**

##### **5.1 Legal Issues** (Monitoring Officer)

- 5.1.1 The Head of Democracy and Governance comments that there are no legal implications in this report

##### **5.2 Potential Risks**

No potential risks have been identified.

#### Appendices

**Appendix 1** – Questionnaire for community groups

**Appendix 2** – Questionnaire for Hertfordshire Constabulary

**Appendix 3** – Questionnaire for Councillors

#### Background Papers

No papers were used in the preparation of this report.

#### File Reference

None

The Community Safety Partnership Task Group monitors the work of the partnership and reviews its priorities and performance.

A Member of the Task Group has proposed a piece of work looking at engagement with community groups on community safety in Watford. Community safety covers all areas related to the prevention of crime and antisocial behaviour.

The Task Group would be grateful if you could take a few minutes to answer the questions set out below.

**The survey is open until 26 July 2013.**

If you have any questions about the survey please contact:

Kathryn Robson on 01923 278077 or [kathryn.robson@watford.gov.uk](mailto:kathryn.robson@watford.gov.uk)

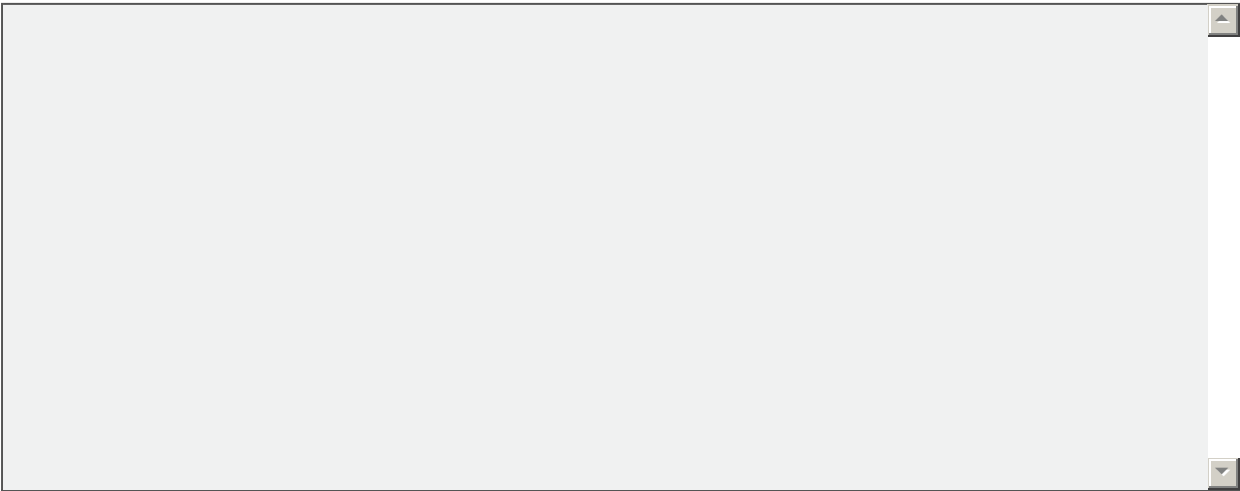
**1. Name of group:**

**2. Have you had any need to contact the police or other authorities about community safety issues in the past 12 months?**

Yes

No

**3. If yes, please provide brief details**



**4. If no, do you know who you could contact to raise any concerns about community safety?**

Yes

No

**5. If you answered no, would you like this information to be provided?**

Yes

No



**6. Thinking about who you might contact about community safety issues, how effective would you say they are in addressing your concerns?**

	Very effective	Fairly effective	Fairly ineffective	Very ineffective	Never contacted
Police officers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Police Community Support Officers (PCSOs)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ward councillors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Mayor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Council officers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

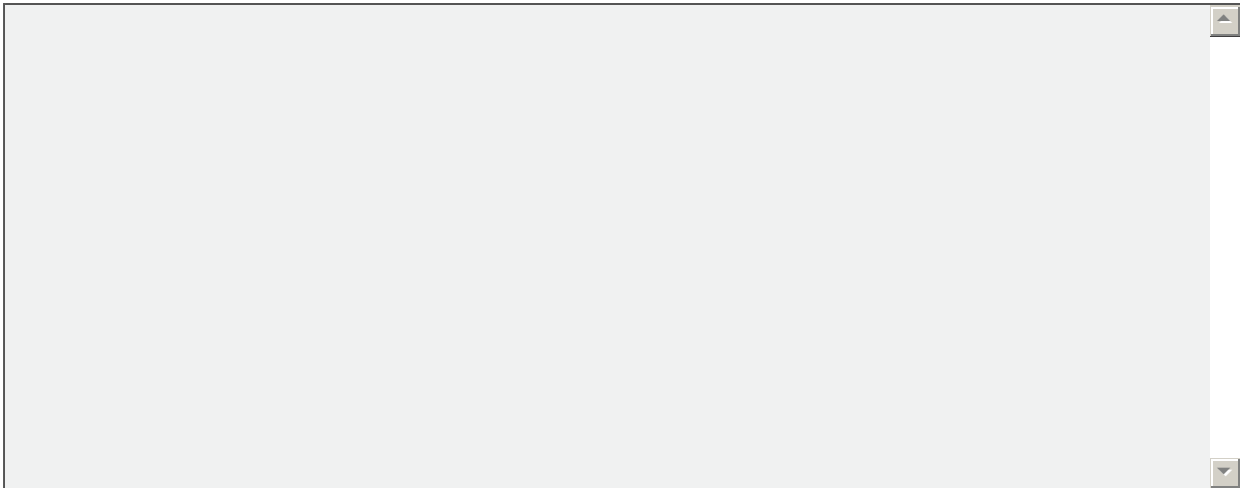
Other(s) (please specify and say how effective you have found it)

**7. Do you think that communication between residents and authorities engaged in community safety could be improved?**

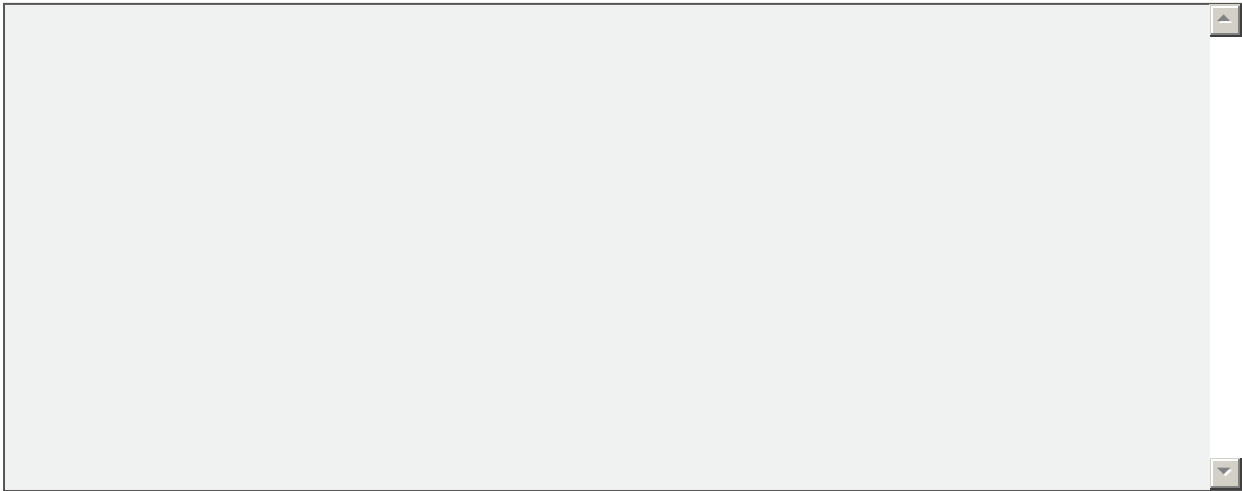
Yes

No

**8. If yes, how do you think it could be improved?**



**9. Do you have any other comments about engagement on community safety issues?**



Thank you for taking the time to complete this questionnaire. Your input is much appreciated.

If you have any queries, please contact Jodie Kloss on [jodie.kloss@watford.gov.uk](mailto:jodie.kloss@watford.gov.uk) or on 01923 278376.

The Community Safety Partnership Task Group forms part of Watford Borough Council's scrutiny function. The Task Group, composed of councillors, monitors the work of the partnership and reviews its priorities and performance.

A Member of the Task Group has proposed a piece of work looking at engagement with community groups and councillors agreed that they would like to send a questionnaire to the local policing teams.

The Task Group would be grateful if you could take a few minutes to answer the questions set out below.

**The survey is open until 26 July 2013.**

If you have any questions about the survey please contact:

Kathryn Robson on 01923 278077 or [kathryn.robson@watford.gov.uk](mailto:kathryn.robson@watford.gov.uk)

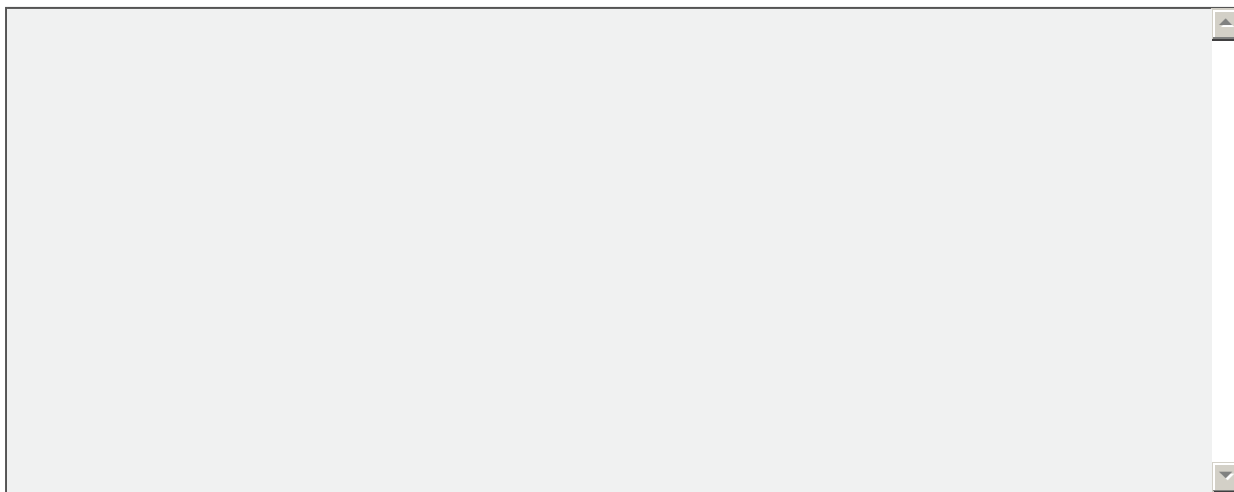
**1. Name of local policing team:**

## 2. What engagement strategies work well within the local community?

	Very effective	Fairly effective	Fairly ineffective	Very ineffective	Do not currently use
Residents' associations' meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social media	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Beat surgeries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other(s) (please specify and say how effective you have found it)

**3. Have you any thoughts on how any of these strategies could be developed in future to improve engagement? Please write in below.**





Where, in your opinion, are there currently gaps in your community contacts for your beat?

## 4. Residents' groups

- Yes, this is a current gap       No, this isn't a gap       Don't know

If you think there is a gap, it would be helpful to know if you have any ideas on how this could be improved. Please write in below.

## 5. Faith groups

- Yes, this is a current gap       No, this isn't a gap       Don't know

If you think there is a gap, it would be helpful to know if you have any ideas on how this could be improved. Please write in below.

## 6. Disability groups

- Yes, this is a current gap       No, this isn't a gap       Don't know

If you think there is a gap, it would be helpful to know if you have any ideas on how this could be improved. Please write in below.

**7. Black and minority ethnic communities**

- Yes, this is a current gap       No, this isn't a gap       Don't know

If you think there is a gap, it would be helpful to know if you have any ideas on how this could be improved. Please write in below.

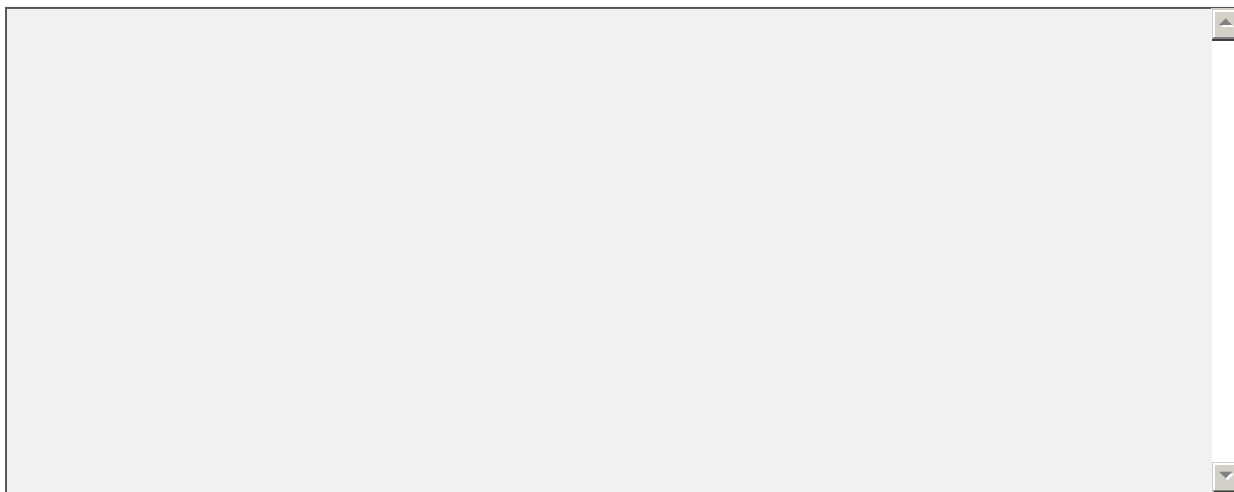
**8. Young people**

- Yes, this is a current gap       No, this isn't a gap       Don't know

If you think there is a gap, it would be helpful to know if you have any ideas on how this could be improved. Please write in below.

**9. Are there any other community groups / organisations that you think are a gap for your beat? Please write in below.**

**10. Do you have any other comments about community engagement on community safety issues in Watford?**



Thank you for taking the time to complete this questionnaire. Your input is much appreciated.

If you have any queries, please contact Jodie Kloss, Committee and Scrutiny Support Officer, Watford Borough Council, [jodie.kloss@watford.gov.uk](mailto:jodie.kloss@watford.gov.uk) or on 01923 278376.

## Watford CSP Task Group-Councillors' survey 2013

The Community Safety Partnership Task Group monitors the work of the partnership and reviews its priorities and performance.

A Member of the Task Group has proposed a piece of work looking at engagement with community groups and it was agreed that the Task Group would like a questionnaire sent to all WBC councillors.

The Task Group would be grateful if you could take a few minutes to answer the questions set out below.

**The survey is open until 26 July 2013.**

If you have any questions about the survey please contact:

Kathryn Robson on 01923 278077 or [kathryn.robson@watford.gov.uk](mailto:kathryn.robson@watford.gov.uk)

## 1. Your name / your ward (both optional)

Name (optional)

Ward (optional)

## 2. Have you had any need to contact the police or other authorities about community safety issues in the past 12 months?

Yes

No

## 3. If yes, please give a brief overview of the issue(s)

## 4. Thinking about how you engage with your local community/residents, which of the following, in your experience, work well?

	Very effective	Fairly effective	Fairly ineffective	Very ineffective	Do not currently use
Residents' associations' meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other community group meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neighbourhood Forums	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social media e.g. Twitter/ Facebook etc	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Case work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other(s) (please specify and say how effective you have found it)

## 5. Thinking about who you might contact about community safety issues, how effective would you say they are in addressing your concerns?

	Very effective	Fairly effective	Fairly ineffective	Very ineffective	Never contacted
Police officers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
PCSOs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Council officers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Mayor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other(s) (please specify and say how effective you have found it)

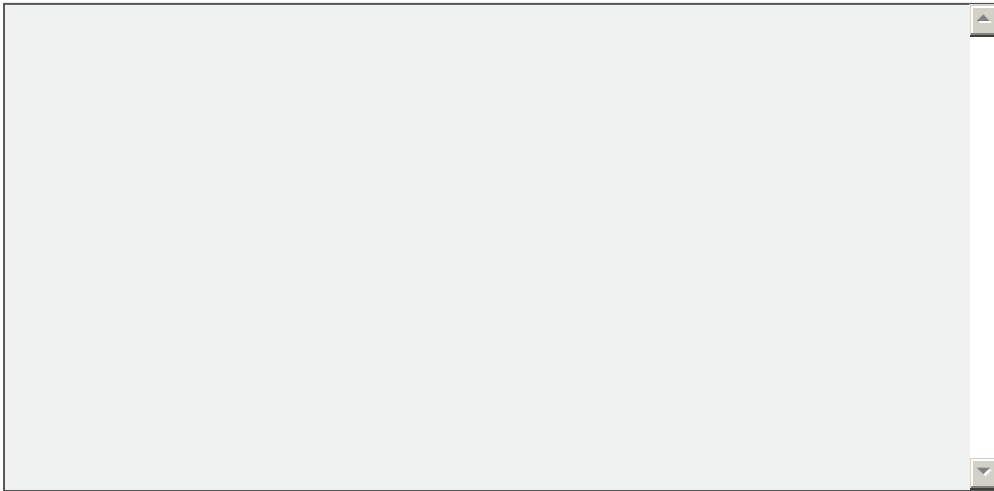


**6. Do you think that communication between residents and authorities engaged in community safety could be improved?**

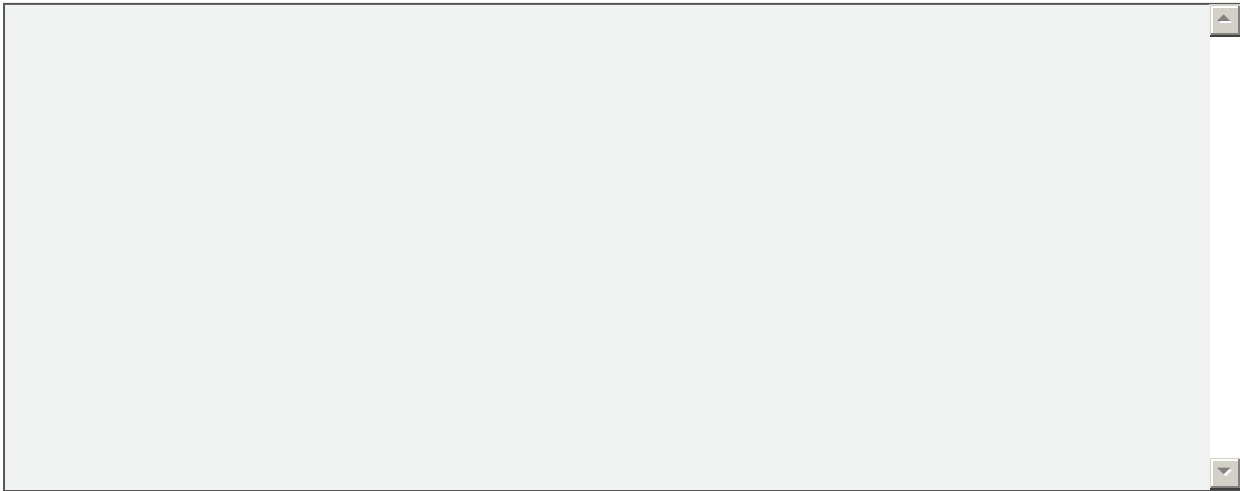
Yes

No

**7. If yes, how do you think it could be improved?**



**8. Do you have any other comments about engagement on community safety issues?**



Thank you for taking the time to complete this questionnaire. Your input is much appreciated.

If you have any queries, please contact Jodie Kloss on [jodie.kloss@watford.gov.uk](mailto:jodie.kloss@watford.gov.uk) or on 01923 278376.

# Agenda Item 7

## Community Safety Partnership Task Group Rolling Work Programme 2013/14 and beyond

### Committee Membership:

Councillors Aron, Joynes, Khan, Lovejoy, Martins, McLeod and Meerabux

Date of Meeting	Item for agenda	Officer
<b>9 July 2013</b>	Election of Chair	-
	Review of the Community Safety Partnership's priorities and performance in 2012/13	Community Safety Manager/ representatives from the CSP
	Update on community safety engagement questionnaires	Committee and Scrutiny Support Officer
	Work programme	Committee and Scrutiny Support Officer
<b>30 September 2013 (Date TBC?)</b>	Feedback from community safety engagement questionnaires	Committee and Scrutiny Support Officer
	Presentation by Probation Service to address the areas in Councillor McLeod's scrutiny suggestion?	Probation Service
<b>3 December 2013</b>	Topic TBC	
<b>18 February 2014</b>	Topic TBC	
	Annual report	Committee and Scrutiny Support Officer

**The Community Safety Manager has also suggested that the Task Group may wish to consider looking at 'Thriving Families'.**

**The Task Group may wish to consider inviting the Police and Crime Commissioner to give a briefing to Members during 2013/14.**

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### Community Safety Partnership actions 2013/14

<b>Meeting date</b>	<b>Action</b>	<b>Responsibility</b>	<b>Completed?</b>
06 December 2011	Invite the Probation Service to a future meeting	Committee and Scrutiny Support Officer	To be considered as a topic in 2013/14 work programme.
06 December 2011 and 11 July 2012	Invite the drug and alcohol treatment agencies to update the Task Group.	Committee and Scrutiny Support Officer	To be considered as a topic in 2013/14 work programme.
11 July 2012	To invite the new Police and Crime Commissioner to a future meeting of the CSP Task Group	Committee and Scrutiny Support Officer	To be discussed by Members for 2013/14
31 January 2013	To advise the Task Group when the Police and Crime Panel was to visit Watford.	Committee and Scrutiny Support Officer	Members to be informed when the information is available.
31 January 2013	To circulate questionnaires to: Residents/community groups, councillors and the Police about engagement on community safety	Committee and Scrutiny Support Officer	Questionnaires have been sent. Feedback due at the September 2013 meeting.
31 January 2013	To send the Probation Service questions arising from the scrutiny suggestion made by Councillors McLeod and Lynch	Committee and Scrutiny Support Officer	It is suggested that the Probation Service be invited to a meeting to talk through the questions.

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